#### THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

#### **MEETING MINUTES**

## **FEBRUARY 1, 2024**

The Annual Reorganization Meeting of The Southeast Morris County Municipal Utilities Authority ("SMCMUA") was held on Thursday, February 1, 2024, at 6:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 6:00 PM and began the meeting with the Statement of Public Notice (Sunshine Law), attached and caused same to be entered into the minutes of the meeting.

#### ROLL CALL

PRESENT:

Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci,

Rotando and Webster

ABSENT:

None

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Nicholas Buono, IT Director; Sophia Dyer, Engineering Manager; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenberg, Esq., General Counsel to the SMCMUA.

## OATH OF OFFICE FOR REAPPOINTED MEMBERS CLARKE AND WEBSTER

Mr. Ruitenberg administered the oath of office to Arthur Clarke and Patricia Webster who had been reappointed to SMCMUA's Board of Members.

## **ELECTION OF OFFICERS**

Chairman Chumer stated it was the annual organizational meeting of The Southeast Morris County Municipal Utilities Authority. The next item on the agenda was the election of officers for the current year.

Chairman Chumer stated that the following officers were to be elected to hold office until the next annual meeting and selection of their successors: Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer.

Member Loughman nominated Member Marucci for the office of Chairman. Member Rotando seconded the nomination. There were no other nominations. Member Marucci was unanimously elected.

Chairman Chumer turned the meeting over to Chairman Marucci.

Chairman Marucci stated the next office to be filled was Vice Chairman. Member Loughman nominated Member Huber for the office of Vice Chairman. Member Kiracofe seconded the nomination. Member Huber abstained. Member Huber was unanimously elected.

Chairman Marucci stated the next office to be filled was Secretary. Member Loughman nominated Member Webster for the office of Secretary. Member Rotando seconded the nomination. Member Webster was unanimously elected.

Chairman Marucci stated the next office to be filled was Treasurer. Member Loughman nominated Charles Maggio for the office of Treasurer. Member Huber seconded the nomination. Charles Maggio was unanimously elected.

Chairman Marucci stated the next office to be filled was Assistant Secretary. Member Loughman nominated Alexis Bozza for the office of Assistant Secretary. Member Chumer seconded the nomination. Alexis Bozza was unanimously elected.

Chairman Marucci stated the next office to be filled was Assistant Treasurer. Member Loughman nominated Drew Saskowitz for the office of Assistant Treasurer. Member Chumer seconded the nomination. Drew Saskowitz was unanimously elected.

## **REORGANIZATION RESOLUTIONS**

Chairman Marucci stated the next item on the agenda was the consideration of the annual organization resolutions required by the Public Meetings Law and explained the resolutions.

#### 1. DESIGNATION OF OFFICIAL NEWSPAPER

Chairman Marucci stated that the Daily Record shall be designated as the Official Newspaper of SMCMUA for publication and notice requirements. Member Kiracofe offered the following Resolution:

## **RESOLUTION NO. 06-24**

#### **DESIGNATION OF OFFICIAL NEWSPAPER**

## "COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

2. DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

Chairman Marucci stated that the Daily Record, the Star Ledger, and Morris NewsBee and such other newspapers published within the territory served by SMCMUA as the Chairman may from

time to time designate, shall be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law". Member Chumer offered the resolution. Member Kiracofe seconded the motion. However, it was noted that the Morris NewsBee was not to be included in the list of designated newspapers. Member Chumer then offered the following Resolution:

#### **RESOLUTION NO. 07-24**

# DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

#### "COPY ANNEXED"

Member Webster seconded the motion which was unanimously adopted.

### 3. APPROVAL OF SCHEDULE OF MEETINGS

The Members reviewed a draft schedule of meetings for 2024. Member Rotando offered the following Resolution:

## **RESOLUTION NO. 08-24**

#### APPROVAL OF SCHEDULE OF MEETINGS

#### "COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

## 4. ESTABLISHMENT OF COMMITTEES

Chairman Marucci stated that the By-Laws of SMCMUA provide for the appointment of standing committees and in accordance with the past practice has prepared a resolution establishing these committees. The Members reviewed the list of committees as designated by the Chairman. Member Chumer offered the following Resolution:

#### **RESOLUTION NO. 09-24**

## **ESTABLISHMENT OF COMMITTEES**

"COPY ANNEXED"

Member Rotando seconded the motion which was unanimously adopted.

#### 5. APPROVE BANKING RESOLUTIONS

The Members reviewed a memorandum from the Chief Financial Officer dated January 24, 2024, where Depository and Signing Resolutions and/or Authorizations for use of TD Bank, Santander Bank and Provident Bank as institutions for banking purposes are required for the year 2024. A resolution is also required in order to authorize signature cards with the appropriate Authority officers. Member Chumer offered the following Resolution:

## **RESOLUTION NO. 10-24**

#### APPROVE BANKING RESOLUTIONS

#### "COPY ANNEXED"

Member Huber seconded the motion which was unanimously adopted.

## **PUBLIC DISCUSSION**

Chairman Marucci stated the next portion of the meeting was set aside for public discussion and asked if any members of the public were present and would like to address the Board. No one was present. The Chairman then closed the public portion of the meeting.

#### MOTION APPROVING MINUTES OF JANUARY 18, 2024

Copies of the minutes of the meeting held on January 18, 2024, were distributed to the members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Huber seconded the motion which was duly adopted by the remaining members.

## COMMUNICATIONS

- 1. January 5, 2024 Copy of Resolution No. 2024-28 reappointing Patricia Webster as Member of SMCMUA
- 2. January 22, 2024 Letter to Chairman Chumer and Mr. Saskowitz from Jarrid Kantor
- 3. January 23, 2024 Copy of Resolution reappointing Arthur Clarke as Member of SMCMUA

## RESOLUTION - APPROVAL OF FEBRUARY LIST OF BILLS

Copies of the bill list for February 2024 were distributed to the members prior to the meeting for comment and approval. Member Huber moved to approve the list of bills and offered the following resolution:

#### **RESOLUTION NO. 11-24**

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR FEBRUARY 2024

## "COPY ANNEXED"

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman,

Rotando and Webster

NOES: None

#### **OTHER BUSINESS**

A. Resolution Approving 2024 Investment Program

Copies of the 2024 Investment Program prepared by the Chief Financial Officer dated January 23, 2024, were distributed to the members prior to the meeting for review and comment. Member Webster offered the following resolution:

#### **RESOLUTION NO. 12-24**

# **RESOLUTION APPROVING 2024 INVESTMENT PROGRAM**

## "COPY ANNEXED"

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman,

Rotando and Webster

NOES: None

B. Resolution Authorizing Execution of an Agreement with the Commissioner of Transportation of the State of New Jersey regarding the Design and Construction of Hanover Avenue (CR 650), Bridge over I-287, Deck Replacement with Superstructure and Substructure Rehabilitation located in Hanover Township, Morris County

The Members reviewed a memorandum from the Engineering Manager dated January 24, 2024. The Authority has been requested by the Commissioner of Transportation, State of New Jersey (the "State") to execute an Agreement regarding the design and construction of Hanover Avenue (CR 650), Bridge Over I-287, Deck Replacement with Superstructure and Substructure Rehabilitation located in Hanover Township, Morris County (the "Agreement"). The Agreement provides that the Authority's right to occupy the public right-of-way, subject to conditions imposed by the State, is in no way mitigated by the Agreement. The Project may involve the protection, relocation and/or adjustment of certain facilities owned by the Authority. The Authority is not obligated by State law or agreement to relocate its facilities at its own expense for this type of project. The State has agreed to authorize and reimburse the Authority for its

actual cost for design, review, approval, and inspection for the protection, relocation or adjustment of its facilities necessary to accomplish the Project; including, but not limited to, the Authority's preliminary engineering cost (estimated at \$5,000) as more particularly set forth in the Agreement. Member Webster offered the following resolution:

## **RESOLUTION NO. 13-24**

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH
THE COMMISSIONER OF TRANSPORTATION OF THE STATE OF NEW JERSEY REGARDING
THE DESIGN AND CONSTRUCTION OF HANOVER AVENUE (CR 650), BRIDGE OVER I-287,
DECK REPLACEMENT WITH SUPERSTRUCTURE AND SUBSTRUCTURE REHABILITATION
LOCATED IN HANOVER TOWNSHIP, MORRIS COUNTY

## "COPY ANNEXED"

Member Loughman seconded the motion which was duly adopted by the following vote:

YEAS:

Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman,

Rotando and Webster

NOES:

None

## SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

1. Mr. Ruitenberg recalled discussions at the last meeting regarding the air stripping tower at Todd Well. He reached out to former counsel, Sid Weiss, who confirmed that there was a 2008 settlement that he recalled the Authority receiving money from related to that well. Mr. Ruitenberg added that it was a national settlement with many defendants where the total \$423,963,000 was dispersed for the contamination and the treatment of that contamination. He stated that the exhibits of the settlement indicate MTBE was found at the Todd and Wing Well locations. He was not aware of the settlement amount received by the Authority but would look into it.

#### ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned, and Member Huber seconded the motion. The meeting adjourned at 6:38 PM.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

**Assistant Secretary** 

## **SUNSHINE LAW STATEMENT**

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

- 1. By posting a copy of the Annual Notice of SMCMUA's regular meetings on the Bulletin Board at SMCMUA's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2023; and
- 2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2023; and
- 3. By providing copies of the Annual Notice for publication to the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2023.



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 06-24

## RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED that the Daily Record be designated as the Official Newspaper of The Southeast Morris County Municipal Utilities Authority for publication and notice requirements.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, Chairman

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 07-24

# RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

BE IT RESOLVED that the Daily Record, the Star Ledger and such other newspapers published within the territory served by the Authority as the Chairman may from time to time designate, be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law", P.L. 1975, c. 231.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, Chairman

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 08-24

#### RESOLUTION APPROVING SCHEDULE OF MEETINGS FOR 2024

BE IT RESOLVED that the schedule of regular meetings presented to the Members and annexed hereto, be approved; and the Secretary be authorized and directed to post, file and deliver notice of such schedule as required by and pursuant to the provisions of the Open Public Meetings Law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, Chairman



- 19 Saddle Road
   Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

#### **ANNUAL NOTICE**

## **SCHEDULE OF MEETINGS**

Pursuant to P.L. 1975, c. 231, Section 13, known as the "Open Public Meetings Act", The Southeast Morris County Municipal Utilities Authority gives notice that it will hold regular meetings on the dates listed.

	2024	
February		15
March	7	21
April	4	18
May	2	16
June	6	13
July	11	18
August	1	22
September	5	19
October	3	17
November	7	21
December	5	19
	2025	
January	2	16
February	3 (Reor	ganization Meeting) (6:00 PM)

All meetings will be held at SMCMUA's offices, 19 Saddle Road, Cedar Knolls (Hanover Township), New Jersey 07927, at 7:00 PM, except as indicated above or unless notice is given to the contrary.

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 09-24

## **RESOLUTION ESTABLISHING COMMITTEES FOR 2024**

BE IT RESOLVED that pursuant to the By-Laws of SMCMUA, there be established the following standing committees, each to consist of three members to be appointed by the Chairman of SMCMUA.

Engineering Committee
Finance Committee
Personnel Committee
Technology and Risk Management Committee

The Chairman appointed the following members to these Standing Committees:

## **ENGINEERING COMMITTEE**

Nathan Kiracofe, Chair Matthew Loughman Max Huber

## FINANCE COMMITTEE

Ralph Rotando, Chair Arthur Clarke Michael Chumer

#### PERSONNEL COMMITTEE

Patricia Webster, Chair Ralph Rotando Nathan Kiracofe

## TECHNOLOGY AND RISK MANAGEMENT COMMITTEE

Michael Chumer, Chair Max Huber Matthew Loughman

**Board Members** 

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci BE IT FURTHER RESOLVED that an Ad Hoc Special Committee to be known as the "Lead Service Line Regulation Committee" be and the same is hereby established which shall be comprised of the following Members: Ralph Rotando, Michael Chumer and Max Huber, and shall be chaired by Member Rotando.

BE IT FURTHER RESOLVED that the Lead Service Line Regulation Committee shall operate in the same manner as set forth in the By-Laws for the Authority's Standing Committees.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, Chairman

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

# Resolution No. 10-24

# RESOLUTION APPROVING BANKING RESOLUTIONS

RESOLVED, that the attached Depository and Signing Resolutions and/or Authorizations for TD Bank, Provident Bank and Santander Bank, be and the same are hereby approved and adopted.

AND BE IT FURTHER RESOLVED that the appropriate officers of SMCMUA be and are hereby authorized and directed to execute and deliver any and all documents implementing the above authorization.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretar

NICÒLA MARUCCI, Chairman



## **GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION**

(For Deposit Accounts)

Depositor (Name of Governmental En	tity):	Financial Institution:	TD Bank, N.A
19 SADD	EAST MORRIS COUNTY M. U. A. DLE ROAD KNOLLS, NJ 07927		11000 Atrium Way Mt. Laurel, NJ 08054
Address:			

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on February 1\_\_, 2024 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Jersey a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Treasurer	Charles Maggio	
Assistant Treasurer	Drew Saskowitz	
Chairman	Nicola Marucci	
Vice Chairman	Max Huber	
Secretary	Patricia Webster	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on are their genuine signatures.	February 1, 2024	and attest that the signatures set opposite the names listed above
		CERTIFIED TO AND ATTESTED BY:

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

Alexis Bozza, Assistant Secretary

(Title)

In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Rev. 11/2014 | TD Bank, N.A.

Note:

SEAL



## UNIVERSAL RESOLUTION

Legal Name of Business ("Depositor"):	Southeast Morris MUA		
Principal Business Street Address:	19 Saddle Rd Cedar Knolls, NJ 07927		
Business Type (Check One):	☐ Corporation       ☐ Member-managed LLC         ☐ Sole Proprietor       ☐ Manager-managed LLC         ☐ Limited Partnership       ☐ Unincorporated organization or association         ☐ General Partnership       association         ☐ Government Entity       ☐ Other (specify):		
CHECK ONE:			
Certification of Resolutions: (Must be selected for a Depositor controlled by a governing body) The undersigned is authorized by the Depositor to certify, and hereby does certify, that the Resolutions set forth below were properly adopted on February 1, 2024, by the Depositor in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor, nave not been modified or rescinded, and are in full force and effect and binding on the Depositor.			
Adoption of Resolutions: The undersigned does hereby adopt the Resolutions set forth the below, and certify that such Resolutions are in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor.			

#### Resolutions

RESOLVED: That Santander Bank, N.A. (the "Bank") be, and hereby is, designated a depository of funds of the Depositor subject to the terms and conditions of the Business Deposit Account Agreement, with authority to accept at any time for the credit of the Depositor deposits in checking, savings, money market savings, term or any other account, by whomsoever made in whatever manner endorsed; and

RESOLVED: That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

RESOLVED: That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon, these Resolutions; and

# **Payment Orders**

RESOLVED: That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided, however, that any check, draft, note, bill of exchange, acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of any of the authorized signers below; and



RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

#### **Funds Transfers**

RESOLVED: That any of the authorized signers below acting alone be, and hereby is, authorized on behalf of the Depositor to instruct, orally or by such other means as the Bank may make available to Depositor, the Bank to initiate the transfer of funds by wire, telex, automated clearinghouse, book entry, computer or such other means, and to execute agreements with the Bank for the transfer of funds from any of Depositor's accounts and to delegate from time to time to other persons the authority to initiate the transfer of funds from any such account; and

#### **Additional Resolutions**

RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to enter into a written lease for the purpose of renting, maintaining and accessing a safe deposit box and any authorized signer is authorized to terminate the lease; and

RESOLVED: That the Bank may rely on any signature, endorsement or order and any facsimile signature or oral instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

RESOLVED: The Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

RESOLVED: That the Depositor agrees to notify the Bank promptly and in writing of any change in (a) these Resolutions, (b) the identity of persons authorized to sign, endorse or otherwise authorize payments, transfers or withdrawals, (c) ownership of the Depositor or the Depositor's legal structure or status, including the Depositor's dissolution or bankruptcy; and

RESOLVED: That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the above resolutions (fill in names of authorized individuals or titles of officers, or both):

Name	Title	Signature
Charles Maggio	Treasurer	
Drew Saskowitz	Assistant Treasurer	
Nicola Marucci	Chairman	
Max Huber	Vice Chairman	
Patricia Webster	Secretary	



The undersigned is authors organized and in good st	orized by the Depositor to certify anding in the jurisdiction in which curate signature of the person na	Certification ceribed solely by title in the previous section) and hereby does certify, that the Depositor is duly chit is organized and that the signatures below amed below and that such person holds the title
Name	Title	Signature
RESOLVED: That all of the Depositor:	of the following named persons a	are no longer designated as authorized signers on behalf
Name(s): Laura Cummi	ngs, Michael Chumer	
warrants that s/he is duly responsibilities and active document on behalf of t	y authorized to act on behalf of the vities in connection with the fore the Depositor. If the Depositor is a document certifies and warrant	individual executing this document certifies and he Depositor in all matters pertaining to its rights, going, including but not limited to executing this a limited liability company or partnership, each s that the undersigned are all of its members, managers
IN WITNESS WHERE	OF, I/we have signed this certific	cate on the 1st day of February, 2024.
Charles )	Maggio - Treasurer	Drew Saskowitz - Assistant Treasurer
resolutions, this certific (Not applicable if the I	cate must be confirmed by ano Depositor is a sole proprietorsh	on and that person is authorized to act by the above other authorized representative of the Depositor. hip or a member-managed limited liability company le member, as applicable, signs the document.)
CONFIRMED By:		
		Date

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 11-24

## RESOLUTION AUTHORIZING PAYMENT OF FEBRUARY 2024 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

## **OPERATING FUND**

Total Salary and Wages	\$ 211,465.49
Total Operating Fund Checks and Wire Transfers	\$ 763,915.51
CAPITAL FUND	
Total Capital Fund Expenditures	\$ 252,111.17
TOTAL OF FEBRUARY 2024 LIST OF BILLS	\$ 1,226,092.17

ATTEST:

ALEXIS BOZZA, Assistant Secretary

Dated: February 1, 2024

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, Chairman

# TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,226,092.17) for payment of the resolution entitled Resolution Authorizing Payment of February 2024 List of Bills in SMCMUA's 2024 Budget.

CHARLES MAGGIO, Treasurer

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 12-24

#### RESOLUTION APPROVING 2024 INVESTMENT PROGRAM

WHEREAS, the Chief Financial Officer has submitted his recommendations for SMCMUA's 2024 Investment Program as set forth in a memorandum dated January 23, 2024, a copy of which is annexed hereto as Exhibit "A"; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

- 1. The 2024 Investment Program recommended by the Chief Financial Officer as set forth in the attached memorandum dated January 23, 2024, be and the same is hereby adopted and approved.
- 2. The Chief Financial Officer is hereby authorized and directed to use the financial institutions set forth in the attached memorandum for investment purposes and to take all appropriate actions with respect thereto.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, Chairman

Dated: February 1, 2024

ALEXIS BOZZA, Assistant Seci



- 19 Saddle Road
   Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

#### **MEMORANDUM**

TO:

**SMCMUA Board** 

FROM:

Charles Maggio, Chief Financial Officer

DATE:

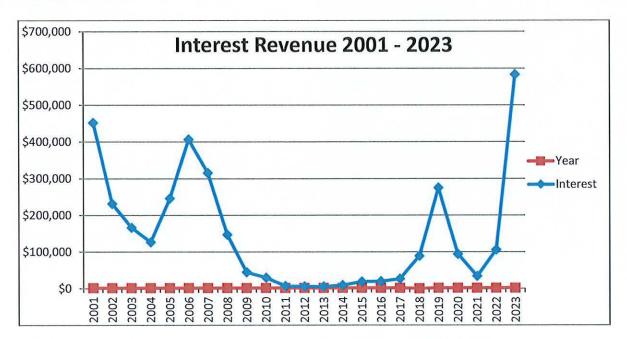
January 23, 2024

RE:

2024 Investment Program

In 2023, the General Fund monies were kept in the TD Bank General Fund (TD), Provident Bank Money Market Fund (Provident), Santander Bank (Santander) and the New Jersey Cash Management Fund (NJCMF). The yields on these slowly increased as the year went on. Provident stayed steady throughout the year with a .25% interest rate and Santander maintained an interest rate of .1% throughout the year. The NJCMF has varying returns and began the year very low but increased to approximately .33% by the end of the year. We currently have the most money on deposit at Provident outside of our TD accounts.

SMCMUA realized approximately \$583,522 in total interest income in 2023 as compared to \$105,973 in 2022.



#### GENERAL CAPITAL FUND AND GENERAL REVENUE TRUST FUND:

Based on the steady and/or increasing yields at all three of our banks and the NJCMF, the General Fund monies were left in their respective depositories in 2023. The balances as of December 31, 2023, were:

Santander Bank	\$1,162,416
TD Bank General Fund Checking	\$9,358,351
Provident Bank Money Market	\$7,279,294
New Jersey Cash Management Fund	\$5,506,155
Total General Fund	\$23,306,216

A transfer from the TD Wire Account and TD ACH/Credit Card Account to the TD General Capital Account in the total amount of \$7,000,000 will take place in February. This will fund approximately 60% of the Authority's 2024 Capital Program. Any balance currently in the TD General Capital Fund account will remain to fund the remainder of the 2023 Capital program and any projects from previous year's capital programs that are still incomplete. If it is deemed necessary to move additional monies into the TD General Capital Account later in the year, an updated Investment Program will be presented at a future board meeting.

In February, a transfer of \$5,000,000 will take place from the current balance in the Provident account to the NJCMF. The NJCMF is currently performing better than Santander and Provident and will increase our projected interest revenue.

After these transfers are made, there will be sufficient monies in the Operating accounts to cover current expenses and maintain a cash working capital fund of 1/12<sup>th</sup> of the 2024 Operating Budget or \$1,816,967.

#### **OPERATING FUND:**

At this time, all bank accounts for payroll, payroll expenses, deposits and operating expenses are with TD. The balances above required minimums in these accounts are accounted for in the compensated balances calculation which helps offset all bank fees charged for transactional purposes.

#### CONCLUSION:

Local Government Agencies are limited as to the investment instruments and terms. All investments must be covered by Governmental Unit Deposit Protection Act (GUDPA) insurance and must have terms of one year and under. GUDPA protects the deposits of public funds in excess of the FDIC insured limit. This extra "insurance" cost brings the interest rates for government instruments below those seen advertised for the general public and other business investors.

Given the returns we are receiving from our banking institutions, the above recommendations regarding the transfer of funds will help SMCMUA achieve its financial goals in 2024.

For 2024, the following institutions will be used for investment and banking purposes:

TD Bank Provident Bank Santander Bank New Jersey Cash Management Fund

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary



- 19 Saddle Road
   Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

## Resolution No. 13-24

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH
THE COMMISSIONER OF TRANSPORTATION OF THE STATE OF NEW JERSEY REGARDING
THE DESIGN AND CONSTRUCTION OF HANOVER AVENUE (CR 650), BRIDGE OVER I-287,
DECK REPLACEMENT WITH SUPERSTRUCTURE AND SUBSTRUCTURE REHABILITATION
LOCATED IN HANOVER TOWNSHIP, MORRIS COUNTY

WHEREAS, the Authority has been requested by the Commissioner of Transportation, State of New Jersey (the "State") to execute an Agreement regarding the design and construction of Hanover Avenue (CR 650), Bridge Over I-287, Deck Replacement with Superstructure and Substructure Rehabilitation located in Hanover Township, Morris County (the "Agreement"); and

WHEREAS, the form of Agreement requested by the State is annexed hereto as Exhibit A; and

WHEREAS the Agreement provides that the Authority's right to occupy the public rightof-way, subject to conditions imposed by the State, is in no way mitigated by the Agreement; and

WHEREAS, the Project may involve the protection, relocation and/or adjustment of certain facilities owned by the Authority; and

WHEREAS, the Authority is not obligated by State law or agreement to relocate its facilities at its own expense for this type of project; and

WHEREAS, the State has agreed to authorize and reimburse the Authority for its actual cost for design, review, approval, and inspection for the protection, relocation or adjustment of its facilities necessary to accomplish the Project; including, but not limited to, the Authority's preliminary engineering cost (estimated at \$5,000) as more particularly set forth in the Agreement; and

WHEREAS, the Authority has agreed to cooperate with the State in connection with the Project as set forth in the Agreement;

WHEREAS, the Agreement has been reviewed by the Authority's General Counsel and is acceptable to the Members of the Authority;

#### **Board Members**

NOW THEREFORE, be it resolved by The Southeast Morris County Municipal Utilities Authority as follows:

- 1. The form of Agreement between the Authority and State, annexed hereto as Exhibit A, be and the same is hereby approved substantially in the form annexed hereto together with such modifications as shall be approved by the Chairman or Vice Chairman with the advice of the Authority's attorney; the execution of the Agreement by the Chairman or Vice Chairman with any such modifications to be conclusive proof of such approval; and
- 2. Drew Saskowitz, Executive Director, and Alexis Bozza, Assistant Secretary, be and they are hereby authorized and directed to execute the Agreement on behalf of the Authority and to deliver same to the State as the Authority's act and deed.

ATTEST:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, Chairman

## **UECAMUNS (3-15-2023)** Work done by State's Contractor

Hanover Ave (CR 650), Bridge Over I- 287

Hanover Township

Morris County

Southeast Morris County Municipal Utilities Authority (SMCMUA)

UECA-3-Hanover Ave Bridge-213700 UPC Code: 213700

Contract ID No.: 24-16012

WHEREAS, State is about to undertake the design and construction of <u>Hanover Ave (CR 650)</u>, <u>Bridge Over I- 287</u>, <u>Deck Replacement with Superstructure and Substructure Rehabilitation</u> located in <u>Hanover Township</u>, <u>Morris County</u>, hereinafter called the "Project"; and

WHEREAS, the Project may require the construction of new, and/or the protection, relocation and/or adjustment of facilities of the existing <u>Water Main</u> system which is owned and operated by the Utility; and

WHEREAS, Utility's legal right to occupy public right-of-way, subject to the conditions imposed by the State, is in no way mitigated by this Agreement; and

WHEREAS, Utility is not obligated by State law or agreement to relocate its own facilities at its own expense for this type of Project; and

WHEREAS, the provisions of the State's Accommodation of Utilities within Highway Right-of-Way N.J.A.C. 16:25 and Code of Federal Regulations, 23 C.F.R. 645, Subpart B are applicable.

NOW THEREFORE, State and Utility, for the mutual benefits to be obtained, agree as follows:

- (1) The State and Utility shall cooperate in developing plans and cost estimates for their respective work necessitated by the Project.
- (2) The Utility shall designate a responsible representative to coordinate its effort with those of the State.
- (3) The State will, at its sole cost and expense, contract for and cause to be constructed, all items indicated in the State's contract plans and specifications for the Project, related to existing and proposed facilities owned and operated by the Utility.
- (4) The State will authorize and reimburse the Utility for its actual costs for design, review, approval and inspection, for the protection, relocation or adjustment of its existing facilities necessary to accomplish the Project.
- (5) The Utility's preliminary engineering design costs for correspondence, meetings and exchanges of engineering information are eligible for reimbursement and the State will accept billing of these costs after this Agreement is fully executed and issued.
- (6) The Utility shall disclose and verify its existing facilities at no cost to State within the Project

## Work done by State's Contractor

**UECAMUNS (3-15-2023)** 

Hanover Ave (CR 650), Bridge Over I- 287

Hanover Township

Morris County

Southeast Morris County Municipal Utilities Authority (SMCMUA)

UECA-3-Hanover Ave Bridge-213700 UPC Code: 213700

Contract ID No.: 24-16012

limits identifying the facility type, size and operating potentials.

- (7) The State will indicate the existing and proposed utility facilities, owned and operated by the Utility, and to be constructed by the State, in State's contract documents for the Project.
- (8) When the State proceeds to develop the Project plans, the State and Utility shall jointly identify potential conflicts between the Utility's facilities and the Project, and shall jointly develop a scheme for the protection, relocation, rearrangement and/or betterment of facilities in accordance with N.J.A.C. 16:25 Utility Accommodation to accomplish the Project.
- (9) Subsequent to the development of the above scheme with the approval of the State and concurrence of the Utility, the State will issue a "Utility Owner Design Authorization (Check List)" describing the utility work and authorizing the State's designer to finalize design plans, estimates, and schedules necessary to construct new, and/or protect, relocate, and/or rearrange facilities in concert with the Project, and incorporate them into the State's Project contract documents.
- (10) The State will develop a "Utility Agreement Modification" which may include a Utility Agreement Plan outlining work "To be performed by State's contractor at State Expense", estimated cost for field engineering, inspection and/or valve turning operations to be performed by Utility's personnel. This will be issued in the person of the Executive Regional Manager Team D (NJDOT).
- (11) The purpose of this Agreement is to cover all the required utility facility construction, protection, relocation, and rearrangement work necessitated by the Project; however, it is agreed that the State, in the person of the Executive Regional Manager Team D (NJDOT), will issue modifications to this Agreement to cover unanticipated work, resulting from Project activities and/or field conditions.
- (12) State will supply the Utility with a copy of the contract plans and specifications when the Project is advertised.
- (13) The State will request, by certified mail, the Utility to submit final invoices for costs incurred by the Utility upon; (a) completion of design; (b) completion of the utility work; or (c) cancellation of the Project. All such invoices shall be submitted to the State within sixty (60) days of this request. The State may not accept invoices for payment submitted after the sixty (60) day period.

Hanover Ave (CR 650), Bridge Over I- 287
Hanover Township
Morris County

Southeast Morris County Municipal Utilities Authority (SMCMUA) UECA-3-Hanover Ave Bridge-213700

> UPC Code: 213700 Contract ID No.: 24-16012

- (14) All matters pertaining to subcontracted work, billing, estimates, survey control, extra work items and inspection responsibility shall be in accordance with the Memorandum Of Record dated January 10, 2013, entitled: "Procedures Governing Estimation of Costs, Requirements During Construction and Billing the New Jersey Department of Transportation for Public Utility Work", and in accordance with the Federal Regulations 23 CFR 645, Subpart A and with it being understood that where the State's Regulations are in conflict with the Federal Regulations, the Federal Regulations shall govern. Billing shall be based on accounting methods used by the Utility in conformity with the system of accounts adopted and prescribed by the Division of Local Government Services of the State of New Jersey. The matter of "Credit for Expired Service Life" has been considered for all items and where allowances apply, same are hereinafter specified in description of items and the cost summary.
- (15) The Utility will comply with the Buy America Federal Regulation requirements U.S.C. 313 and 23 CFR 635.410, for all steel and iron materials furnished by the Utility and its Subcontractors for permanent incorporation in this Project. Under this requirement, all manufacturing processes for steel and iron products shall occur in the United States including all melting, rolling, extruding, machining, bending, grinding, drilling and coating. The Utility Company shall submit a Buy America Commitment letter at the time of execution of this Agreement affirmatively stating that the Utility is committed to complying with all the requirements of the Buy America Federal Regulations. The State reserves the right to audit such records at the completion of the Project. The lack of these documents will be justification for rejection of the steel and/or iron product thus resulting in nonpayment for all work performed by the Utility.

With the Final Construction Invoice submission, the Utility shall submit a "Buy America Certification of Compliance" certifying that:

All steel and iron products provided for permanent incorporation in the Project, were made from steel and iron that was melted and manufactured in the United States including the application of coatings which protect or enhance the value of the material.

Or if any material does not comply with these requirements, the Utility will indicate what material does not comply. The State may require the Utility to remove and replace material that does not comply with the Buy America requirements, at no expense to the Department and may deny the Utility reimbursement for all the relocation costs incurred by the Utility.

- (16) The Utility shall perform the work, specified herein, with its own forces wherever possible and only have that portion of the work performed by a consultant or contractor that the Utility is not adequately staffed or equipped to perform with its own forces.
- (17) The intention of this Agreement is that facilities which are removed, relocated, or disrupted will be replaced in such a manner that shall result in services being restored to the status and degree of use as existed prior to said changes. The Utility and the State agree to jointly use their best efforts to relocate, adjust and/or abandon the existing facilities and construct any new facilities without detrimentally affecting or interrupting services to the Utility's customers. In the event during construction of the Project it is necessary to detrimentally affect

## Work done by State's Contractor

**UECAMUNS (3-15-2023)** 

Hanover Ave (CR 650), Bridge Over I- 287
Hanover Township
Morris County

Southeast Morris County Municipal Utilities Authority (SMCMUA) UECA-3-Hanover Ave Bridge-213700

> UPC Code: 213700 Contract ID No.: 24-16012

or interrupt services, the Utility shall be notified at least 48 hours in advance, unless the particular circumstances dictate less notice.

- (18) The design of utility facilities intended to be constructed by the State for the Utility shall be approved by the Utility before the State includes such facilities in the State's contract documents before the Project is advertised.
- (19) In no case will the State pay for betterment of facilities nor will the State pay any costs for work performed for the sole benefit or convenience of the Utility, the State's contractor, or the Utility's contractor.
- (20) Utility facilities constructed under the terms of this Agreement shall become the sole property of the Utility and the Utility shall be solely responsible for their operation, repair, and maintenance.
- (21) The State will obtain and bear the cost of all permits, environmental or otherwise, relating to the construction of new, and/or the protection, relocation and/or rearrangement of existing facilities, as necessitated by the Project, whether the necessary utility work is within or outside of the highway right-of-way. However, should the Utility choose to install facilities that constitute betterment, then it is the sole responsibility of the Utility to obtain the permits necessary for said betterment. It is further understood that should the Utility desire to install additional facilities, at a future date within the highway right-of-way, the Utility shall obtain the appropriate Utility Permit from the authority having jurisdiction over the highway. This Agreement is the Utility Permit for the work authorized herein.
- (22) Subject to provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-et seq., the State will be responsible for personal injuries and property damage caused by the actions of the State, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
- (23) Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et. Seq., the Utility will be responsible for personal injuries and property damage caused by the actions of the Utility, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
- (24) The State has estimated the Utility's engineering costs for the Project and will adjust these costs to reflect the actual costs incurred by the Utility by issuing the appropriate Utility Agreement Modification.
- (25) The Utility's engineering costs incurred for the Project are eligible for reimbursement as of September 13,2023, and are estimated to be \$5,000.00.

# UECAMUNS (3-15-2023) Work done by State's Contractor

Hanover Ave (CR 650), Bridge Over I-287

Hanover Township

**Morris County** 

Southeast Morris County Municipal Utilities Authority (SMCMUA)

UECA-3-Hanover Ave Bridge-213700

UPC Code: 213700

Contract ID No.: 24-16012

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the date and year first written above.

ATTEST:	SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY (SMCMUA)
	Ву:
Name:	Name:
Title:	Title:
ATTEST:	STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION
	D
Anika James, Secretary	By: Paul F. Schneider, Director
Department of Transportation	Capital Program Support
Date:	
	This aforementioned Agreement has been reviewed and approved as to form.
	MATTHEW J. PLATKIN
Recommended:	ATTORNEY GENERAL OF NEW JERSEY
	Ву:
	Nonee Lee Wagner
D'	Deputy Attorney General
Dinesh Shah, Project Management Specialist 3, Team D	Date:
Date:	

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on February 1, 2024, at a meeting duly convened of the Authority.

ALEXIS BOZZA, Assistant Secretary